



Scientist Professional Advisory Committee Meeting

Meeting Minutes

Tuesday, May 9, 2006

1000 – 1300

USA Toll Free Number: 866-632-2864

USA Toll Number: +1-517-623-2000

PASSCODE: 9374222

Leader: Ross Spears

I. Call to Order and Welcome

LCDR Spears

- Send an email to christine.benally@ihs.gov of your attendance.

Participants

PAC Members	Agency	Discipline	X, if Present
CDR Christine J. Benally	IHS	Epidemiology	X
CAPT Bill Burkhardt III	FDA	Microbiology	X
CDR Jon R. Daugherty	FDA	Microbiology	-
LCDR Wei Guo	FDA	Pharmacology/Biochemistry	X
CDR John Mosely Hayes	CDC	Epidemiology	-
LCDR Rhonda Koch	HRSA	Clinical Psychology	-
LCDR Rona Leblanc	FDA	Microbiology	X
CDR Robin Lyerla	CDC	Biostatistics	
LCDR Leslie MacDonald	CDC/NIOSH	Ergonomics	X
LCDR Tracy Macgill	FDA	Microbiology	X
CDR Mehran Massoudi	CDC	Epidemiology	-
CDR David McIntyre	HRSA	Clinical Psychology	X
LCDR Mark Methner	CDC/NIOSH	Env. Science/Indus. Hygiene	X
CDR Daphne B. Moffett	ATSDR	Env. Health/Tox	X
LCDR Sara Newman	DIHS/DHS	Epidemiology	-
Dr. Dalton Paxman	OS/OPHS	Environmental Health/Tox	-
CDR Carlton Pyant	BOP	Forensic Psychology	X
LCDR Martin Sanders	NIH	Microbiology	-
CDR Mark Seaton	EPA	Pharmacology	-
LCDR D. Ross Spears	CDC	Chemistry	X
CAPT Helena O. Mishoe	NIH	Microbiology	X

Non-voting Scientists Participants:

LCDR Rachel Nonkin Avchen
LT Marco Bennett
LCDR Diane Bensyl
CDR Joseph L. Despina
LCDR Laura Draski
LCDR Danice Eaton
CDR John Eckert
LCDR Artensie Flowers

LCDR Dominic R. Frasca
LCDR Maleeka Glover
CAPT Angela M. Gonzalez Willis
CDR M. Thomas Hendricks
CDR Omar D. Hottenstein
CAPT Charles Dexter Kimsey
CDR Francois M. Lalonde
CDR Lemyra Debruyne

CDR Michael D. Murry
LCDR Timothy Nelle
LCDR Leigh Ramsey
CDR Donna Schuyler
LT Paul Seo
LCDR Beth C. Tohill
LT Drew Voetsch
CDR O'Neal Walker

II. Report from the CPO

CAPT Mishoe

- Highlighted a few items at the end of the meeting, but presented here in the minutes.
- Congratulated everyone for the Category Day. Scientist T-shirts were distributed. Officer who didn't get one need to contact her mishoeh@nhlbi.nih.gov .
- An officer handbook will be given to each officer.
- Three and freeze: The SG sent the recommendation to the ASH and is still on his desk.
- Transformation:
 - A proposal was forwarded to request 350 FTE dedicated to the Corps.
 - \$10 million was requested for IT infrastructure development to implement transformation.
- Readiness: RADM Babb asks all officers to fill in the application by May 12, 2006 to build teams. He wants to move forward and get the teams together and in place to respond. Officers need to select a role, tier, and work experience for placement to best serve the Corps.
- Commissioned Corps Marketing: Contact Virginia White at 240-747-4972 or vwhite@shs.net or go to www.myccestory.org to share your story on being on active duty and high light experiences. They are getting COs from across the country and building a database.
- All officers need to take the IS 100, 200, 700, and 800 online courses.
- The ASH extended to each category to submit a summary of category values, diversity, uniqueness, contribution, history, and future; and a statement how it's evolved over the years and where they see them selves in the next decade.

III. Report from the PAC Chair

LCDR Spears

- Meet and Greet**
- Readiness Discussion.** If any officer needs help with getting their ready status, contact Mark Seaton, the OFRD Subcommittee Chair.
- Deployment.** Our deployment system will change. Four Tier teams will be established. Tier One will depart within 12 hours. Officer should carefully read the OFRD Director's letter dated April 28, 2006.

IV. Treasure's Report

b. LCDR Spears mentioned the awards committee presented nice plaques and certificates to the recipients at the COA during Category Day. These plaques cost about \$200.00 and we need to replenish our account. The PAC Treasurer and the Visibility Subcommittee are looking into coin sells.

V. LCDR Ali Danner with OCCP at CDC spoke on assimilation. Officers usually come in as reserved officers. The assimilation is a process to be a regular officer. Officers are eligible at two years of continuous service and should forward an assimilation packet to the coordinator. They will be considered after 3 years of continuous service. The packet should include educational achievements, medical status, five year medical history, medical disclosure, profession, and Ds and Es on most recent COERs. Officer should submit PHS 7034 (found on CCMIS) and officer's statement. The agency will forward recommendation for signature to OCCO to SG to Senate to President of the United States. Each Officer should be familiar with the process. He will share his power point presentation. OPF will have board outcome rated on mobility, COER and key areas. There are three scenarios. 1) Lower board. 90 % of the officers are from this group with at least three and half years and usually O-3 or lower. 2) Higher board. 10% of the officers are from this group with more than three and half years, permanent O-4. 3) O-6 with continuous service that applies. Managers and Flag officers need to keep applying. If a person comes in as PO-4, technically is a higher board, but will be considered lower. It would take one year to 18 months from the time it appears on the federal register to seeing it in the eOPF or PIR.

VI. Subcommittee Reports

a. JOAG Report

LCDR Spears

LCDR Rona LeBlanc

The subcommittee met April 30, 2006 at the COA but not for business. Awards were presented and discussed year events. The next call is this Friday, est. 866-772-5230 password 4413222, and RADM Babb will be on the call to discuss deployment.

b. Awards Subcommittee

CDR Mehran Massoudi

LCDR Spears reported that CDR Mehran Massoudi deported to Afghanistan but had done lots of work on the awards.

c. Category Day Subcommittee

LCDR Newman

LCDR Spears reported that the Category Day subcommittee put a good program together.

d. CCRF Subcommittee

CDR Mark Seaton

LCDR Spears reported that over 70% of the scientist officers were ready. The next target is 95%.

e. Career Development

CAPT Bill Burkhardt

There has been no recent development on the handbook due to other deadlines. The committee will regroup in a couple of weeks.

f. Emergency Preparedness Subcommittee

LCDR Tracy Macgill

The subcommittee broke into two groups: Identify role based on experience lead by David McIntyre and the deployment SOP lead by Lcdr Macgill.

g. Mentoring Subcommittee

LCDR Mark Methner

There are no change in the number of mentors (34) and mentees (30). The Career Counseling session at COA was successful. Thanks to CAPT Ching, and CDRs McDuffie, Benally, and Methner. Contact Lcdr Methner if you have any questions, mmm5@cdc.gov .

h. Policy Review

Lcdr Spears reported that proposed changes and concerns of promotion benchmarks are discussed at the board meetings. Lcdr Methner is representing SciPAC.

i. Recruitment and Retention Subcommittee

CAPT Carlton Pyant

CAPT Pyant provided a presentation to Psychology students and the Naval Sea Cadet Corp (13-18 year olds). There are changes in the Associate Recruiter program. SciPAC provided a luncheon for the 12 new EIS officers, and hope to make it a regular part for each class.

j. Rules Subcommittee

LCDR Leslie MacDonald

The SOPs are updated, completed, and distributed. Positive comments were returned with no suggested changes. There is no JOAG role description. There was a question on time of membership nomination and need information on rotation off and on.

k. Science

CDR Daphne Moffett

Lcdr Spears reported that the committee is drafting language and establishing criteria for a CC wide award for contributions to Science in Public Health. Committee is also identifying potential paper topics to develop and submit to a journal (i.e. Public Health Reports).

l. Visibility Subcommittee

LCDR Guo

The subcommittee continues discussion of a SCIPAC PHS coin. AN outlay of funds is needed ~\$700.00. We need ideas to raise funds.

m. Website Subcommittee

CDR Lalonde

The committee was congratulated for the new website. The site is a work in progress. Lcdr Bennett took lots of pictures and will use them on the website.

VII. Closing Remarks

LCDR Spears

The category will be submitting a unit award for its members. Each chair is asked to send names and PHS numbers to eyo0@cdc.gov right away

A comment was made that the scientist category didn't have a booth at the COA conference.

Next meeting: June 6, 2006; 1000-1300 ET.

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